

Corporate Management Committee

Thursday, 21 March 2024 at 7.30 pm

Council Chamber - Civic Centre

Members of the Committee

Councillors: T Gracey (Chair), C Howorth (Vice-Chair), D Coen, MD Cressey, L Gillham, S Jenkins, R King, M Nuti, S Ringham, P Snow, D Whyte and M Willingale

In accordance with Standing Order 29.1, any Member of the Council may attend the meeting of this Committee, but may speak only with the permission of the Chairman of the Committee, if they are not a member of this Committee.

AGENDA

Notes:

- 1) Any report on the Agenda involving confidential information (as defined by section 100A(3) of the Local Government Act 1972) must be discussed in private. Any report involving exempt information (as defined by section 100I of the Local Government Act 1972), whether it appears in Part 1 or Part 2 below, may be discussed in private but only if the Committee so resolves.
- 2) The relevant 'background papers' are listed after each report in Part 1. Enquiries about any of the Agenda reports and background papers should be directed in the first instance to **Mr G Lelliott, Democratic Services Section, Law and Governance Business Centre, Runnymede Civic Centre, Station Road, Addlestone (Tel: Direct Line: 01932 425620). (Email: gary.elliott@runnymede.gov.uk).**
- 3) Agendas and Minutes are available on a subscription basis. For details, please ring 01932 425620. Agendas and Minutes for all the Council's Committees may also be viewed on www.runnymede.gov.uk.
- 4) In the unlikely event of an alarm sounding, members of the public should leave the building immediately, either using the staircase leading from the public gallery or following other instructions as appropriate.
- 5) Filming, Audio-Recording, Photography, Tweeting and Blogging of Meetings

Members of the public are permitted to film, audio record, take photographs or make use of social media (tweet/blog) at Council and Committee meetings provided that this does not disturb the business of the meeting. If you wish to film a particular meeting, please liaise with the Council Officer listed on the front of the Agenda prior to the start of the meeting so that the Chairman is aware and those attending the meeting can be made aware of any filming taking place.

Filming should be limited to the formal meeting area and not extend to those in the public seating area.

The Chairman will make the final decision on all matters of dispute in regard to the use of social media audio-recording, photography and filming in the Committee meeting.

List of matters for consideration	<u>Page</u>
Part I	
Matters in respect of which reports have been made available for public inspection	
1. Notification of Changes to Committee Membership	
2. Minutes	5 - 14
<p>To confirm and sign, as a correct record, the minutes of the meeting held on 22 February 2024.</p> <p>The content of the exempt minutes is the same as the public set, with the exception of the resolution on item 155 (asset disposal - terms of sale). The resolution contained within the public minutes omits commercially sensitive information, but records the nature of the decision that was made.</p> <p>The Corporate Management Committee is asked to agree both sets of minutes. Signed copies of each will retained.</p>	
3. Apologies for Absence	
4. Declarations of Interest	
<p>Members are invited to declare any disclosable pecuniary interests or other registrable and non-registrable interests in items on the agenda.</p>	
5. Referral from the Environment and Sustainability Committee - Sustainable Fleet Management Strategy	15 - 16
6. Net Zero Carbon Toolkit	17 - 123
7. Climate Change Communications Plan 2024/25	124 - 141
8. Service Area Plans for Assets and Regeneration, Finance, Customer, Digital and Collection Services, HR, Legal and Governance and the CEX Office and the Corporate Action Plan 2024/25	142 - 221
9. Corporate key performance indicators - proposed indicators and targets for 2024/25	222 - 242
10. Treasury Management Report - Q3 2023/24	243 - 260
11. Gender pay gap	261 - 269
12. Remodelling of the pay scales	270 - 275
13. Annual Review of the Constitution 2024	276 - 350
14. Exclusion of Press and Public	
Part II	
<p>Matters involving Exempt or Confidential Information in respect of which reports have not been made available for public inspection</p>	
15. Referral from the Environment and Sustainability Committee - Procurement of rural refuse collection vehicles	351

16.	Gazetteer system procurement	352 - 360
17.	Replacement Finance Management System	361 - 370
18.	Update on Abbey Groves	To Follow
19.	Debt write off	371 - 374
20.	Release of growth provisions	To Follow
21.	Letting at ADD1	To Follow